

Case Number

DATE _____

BRIEF DESCRIPTION OF SERVICES

Arraignment
and/or Plea

Motions and Requests

Bail Hearings

Sentence Hearings

Trial

Revocation Hearings

Appeals
Court

Other:

PAGE TOTAL

GRAND TOTAL

Case Number

Billable hours should be recorded in hours and tenths of an hour

[illegible]

Case Number

DATE _____

BRIEF DESCRIPTION OF SERVICES

Mileage

Parking

Meals

Lodging

Copying

Postage

Toll Calls

Other

Total Amount Per Item